

DECISION-MAKER:	Governance Committee
SUBJECT:	Projects & Programmes 6 monthly review
DATE OF DECISION:	15 th February 2021
REPORT OF:	Head of Projects, Policy & Performance - Munira Holloway

<u>CONTACT DETAILS</u>			
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STATEMENT OF CONFIDENTIALITY	
None	
BRIEF SUMMARY	
The Corporate Business plan was approved at full council in February 2020 alongside the Medium-Term Financial Strategy. The plan set out the key projects for the five year period as understood at that time. This paper provides an update on the governance approach to those, and other major projects and programmes.	
A copy of the updated Corporate Plan is attached as an appendix and is available on the council website.	
RECOMMENDATIONS:	
	(i) Report to be noted.
	(ii)
REASONS FOR REPORT RECOMMENDATIONS	
1.	In order to update the Governance Committee on the governance approach to major projects and programmes as outlined in the Corporate Plan.
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	
2.	Not to update the committee, not considered to be an appropriate option.
DETAIL (Including consultation carried out)	
3.	The Association of Project Management (APM) methodology has now been formally adopted as the corporate approach to managing projects and programmes.

	There is appropriate alignment to RIBA stage gates for construction projects.
4.	Each project follows the agreed governance (although smaller projects use a lighter touch approach), and where projects form part of a programme, relevant programme governance and boards are in place.
5.	A two-monthly Change Authority Board (CAB) has been established. This board reviews progress against plan (in summary and by exception) for all major projects and programmes including those outlined in the Corporate Plan.
6.	The key purpose of the CAB is to be: The formal gateway approval point for any new projects, and for any projects seeking approval to progress through the initial project gateways. Appropriate documentation including thorough consideration of options, funding and resourcing requirements, and an associated business case form part of the approval process.
7.	In addition the CAB works to resolve escalated conflicts between programmes, to review agreed priorities against progress and to assess project success and benefits realisation at appropriate points including after formal project close.
8.	The initiatives identified as projects or programmes in the Corporate Plan, and following the associated project governance approach are as follows: <ul style="list-style-type: none"> • Delivering more quality, affordable council homes (1,000 homes) • Bitterne Community Hub • City of Culture bid • Outdoor Sports Centre • Green City programme • Mayflower Quarter • Local Transport Plan • Local Development Plan • St Mark's School • Adults transformation programme • New Client Case Management system for social care • Customer Experience programme • Itchen Bridge contactless payments • Way we work programme (previously called Smart ways of working) <p>Other key projects (such as the Outbreak Control Plan) will also report to the Change Authority Board as determined by the Executive Management Team.</p>
9.	The current status of these projects is shown the attached appendix (SCC Corporate Plan update 2020). This document will be updated every six months and will be available for view on the council website.
10.	For projects identified as 'red' or 'amber', appropriate recovery plans are expected to bring the delivery back to green. In some instances this may require a re-baselining of the delivery plan.
11.	Outside of the CAB's terms of reference, which is essentially managing at a portfolio level, Project Boards exist to oversee and direct projects, and political interface takes place at Cabinet Member Briefings. Where initiatives

	in the Corporate Plan are 'business as usual', their progress will be monitored through the standard council governance processes including Business Plan reviews and Cabinet Member Briefings.
RESOURCE IMPLICATIONS	
<u>Capital/Revenue</u>	
12.	All implications considered as part of project and managed through project governance.
<u>Property/Other</u>	
13.	All implications considered as part of project and managed through project governance.
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
14.	S.1 Localism Act 2011, S.111 Local Government Act 1972.
<u>Other Legal Implications:</u>	
15.	None
RISK MANAGEMENT IMPLICATIONS	
16.	All projects and programmes will have risk registers included as part of their project management arrangements. These include mitigating actions and timelines for implementation. The Executive Management Team review escalated and joint risks as part of the Change Authority Board to ensure a risk management overview at a council wide level.
POLICY FRAMEWORK IMPLICATIONS	
17.	The projects identified are part of the council's approved Corporate Plan.

KEY DECISION?	No
WARDS/COMMUNITIES AFFECTED:	
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	SCC Corporate Plan 2020 update
2.	

Documents In Members' Rooms

1.	
2.	
Equality Impact Assessment	
Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.	No
Data Protection Impact Assessment	
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.	/No
Other Background Documents	
Other Background documents available for inspection at:	
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	
2.	